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ERS/	Workflow Process Chart Student affairs		
6. 1992 . ET			Workflow Number:İ.A.Ş. 002
ADDING A NEW CO VORKFLOW PROC	DURSE TO THE COURSE COURSE REPOSITORY SESS	Responsible	Legislation/Documents
"New Course Opening Suggestion Form" is filled in for the Turkish-English course proposed to be opened by the instructor.		*Teaching elements	*Higher Education Law No. 2547 *Suggestion for Opening a New Course form
The course opening form is submitted to the Department Head and discussed in the unit education and training commission.		*Head of department *Unit Education- Training Commission	
Yes	Is it appropriate to open courses by the Unit Education and Training Commission?	*Unit Education- Training Commission	*Unit Education and Training Commission Decision
The proposal to	open a new course is discussed in the academic unit board.	*Academic Unit board	*Academic Unit Board decision
The new course is put on the agenda of the Senate after being evaluated by the University Education and Training Commission upon the proposal of the academic unit board.		*Senate *Student affairs Head of Department *University Education Commission	*Commission Decision *Senate Decision
The course approved by the Senate is entered into the student automation system by providing the appropriate course code by the Registrar's Office.		*Senate *Student affairs head of department	
Rele	evant units will be taught during the course period adds it to the department curriculum.	*Academic Units	