



TC
TOKAT GAZIOSMANPASA UNIVERSITY
PAZAR VOCATIONAL SCHOOL of HIGHER EDUCATION
Process Chart

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Movable Property Transactions Unit

Work Flow Number:İ.A.Ş.012

WORKFLOW PROCESS FOR THE ISSUANCE OF MOVABLES THROUGH SCRAPING

Responsible

Legislation/Documents

The spending unit decides to scrap the movables in accordance with the relevant legislation.

*Article 44 of the Public Financial Management Law No. 5018.
Article 28 of the Movable Property Regulation prepared based on Article

Movables that have completed their economic life or have not been notified that they should be decommissioned due to technical and physical reasons and that they should be decommissioned by the relevant parties or the commission established within the framework of special legislation, are evaluated by a commission consisting of at least three people to be determined by the spending authority.

*Relevant Expenditure Unit of Commission

*Article 28 of the Movable Property Regulation. article

As a result of the evaluation made by the commission, the reasoned decision regarding the movable properties that are not deemed suitable for scrapping is notified to the spending authority.

*Relevant Expenditure Unit of Commission

*Article 28 of the Movable Property Regulation

For those that are decided to be scrapped by the commission, a write-off offer and approval report is prepared.

Dismissal Offer and Approval minutes

*Movable Property Article 28 of the Regulation
*Record Offer and Approval Report

Movables that are decided to be scrapped are removed from the records with the approval of the spending authority.

*Spending Officials

*Article 28 of the Movable Property Regulation

